

Position: Survey Consultant: Women, Peace and Security Global Study

Overview: The Georgetown Institute for Women, Peace and Security (GIWPS) is seeking a consultant with expertise in survey methods, ideally in conflict-affected settings. Working remotely, the consultant will support the design and analysis of a survey to capture perceptions of women peacebuilders in conflict-affected and fragile contexts.

Work interactions: The consultant will report to the GIWPS Research Director and work closely with the GIWPS Research Fellow leading the project.

Classification: Part-time; hourly paid

Expected Start date: Immediately

Expected Duration: Nine months

Expected Level of Effort: 30-40 days

Position location: Remote

Project details: In light of the 25th anniversary of United Nations Security Council Resolution 1325, the aim of this project is to leverage insights from women on the frontlines of conflict and peacebuilding to assess, reflect on, and provide direction for the next era of WPS. To this end, a global online survey will be fielded among women working to achieve peace, with a specific focus on countries included in the [WPS Conflict Tracker](#).

Job requirements: Candidates should have excellent research skills with specific expertise in survey methods and quantitative data analysis and a background or demonstrated understanding of women's experiences in conflict-affected and fragile contexts. Previous experience conducting gender-focused research in any of the target countries is highly valued. Proficiency in Spanish, French, Arabic, or Ukrainian is also a plus. *Note: this project will not include travel to survey sites or enumeration of the survey.*

Tasks & responsibilities:

- Collaborate on survey design, including;
 - Supporting the selection of questions and key themes
 - Providing input and feedback on wording of questions
 - Advising on survey structure, question order, branches, question types etc.
 - Ensuring the survey abides by “Do No Harm” principles
- Statistical analysis of survey responses following data collection

- Thematic analysis of open-ended questions
- Guidance on approach to fielding the survey where relevant

Timeline

Support for this project will vary in cadence, with two predicted periods of substantial contributions.

- Phase 1 - Survey Design: Mid-November through December 2024
 - This is expected to be the most intensive period of work for the consultant. This phase will include finalizing the survey design and piloting the survey.
- Phase 2 - Fielding the Survey: January through March 2025
 - This phase is expected to require minimal contributions from the consultant. Minor questions may be asked regarding specific issues or snags as the survey is fielded.
- Phase 3 - Data Analysis: March through June 2025
 - This phase will require significant input from the consultant. As survey results are gathered, substantial support will be expected for quantitative data analysis and writing up findings.

GIWPS encourages motivated, enthusiastic, and self-driven applicants with the ability to work in the United States without employer sponsorship to apply. Georgetown University is an [Equal Opportunity/Affirmative Action Employer](#) fully dedicated to achieving a diverse faculty and staff. All qualified applicants are encouraged to apply and will receive consideration for employment without regard to race, color, religion, national origin, age, sex (including pregnancy, gender identity and expression, and sexual orientation), disability status, protected veteran status, or any other characteristic [protected by law](#).

To apply please send a cover letter (max. 2 pages) and a CV/resume in one PDF to kab396@georgetown.edu with the subject line: “Application - WPS Survey Consultant”. Please indicate in the cover letter your availability to start, day rate, and links to past survey work if relevant.

The deadline for applications is November 15th, 2024 - applications will be reviewed on a rolling basis until the position is filled.